



Position Title: Music Director

Reports to: Lead Pastor

Expected Hours: 15-20 hours/week

Review Frequency: Annual

Date Approved by SPRC:

Overall Objectives:

The Music Director leads the ministry of music in our Sanctuary worship services with a variety of musical styles and traditions. Their ministry draws the congregation into meaningful worship and lifts the musical gifts and talents of the Hilliard UMC community, while seeking to improve, sustain, and celebrate the ministry based on the needs of the church community.

Essential Duties, Tasks, and Responsibilities:

- Plan, coordinate, direct, and lead the music at both traditional and contemporary Sanctuary worship services with a variety of music, offering passionate worship opportunities to all.
- Create and invest in more pathways for additional musicians to share their musical gifts.
- Create opportunities for spiritual formation and discipleship through engagement in the music ministry.
- Act as director of the Chancel Choir, and provide solo, quartet, and ensemble vocal and instrumental performances, as needed.
- Compose arrangements and musical transitions of music to make it suitable for large group settings, so that they flow together musically having correct tempos and keys considerate of and maximizing the musical gifts of the performing worship team.
- Provide worship music for special services such as Ash Wednesday, Maundy Thursday, Good Friday, Easter Sunday, Christmas Eve, Christmas Sunday, community ecumenical services, and funerals as arranged.

Organization and Administration:

- Coordinate worship planning with the Lead Pastor.

- Strive to achieve consistency across all music programs and continue to develop a long-term strategy for each.
- Communicate with the media team about all sound and visual needs for each worship service/performance.
- Communicate all rehearsal and performance schedules for Chancel Choir and Worship Band members to all essential peoples.
- Participate in ongoing continuing education related to music, worship, leadership, and team building, as well as maintaining an awareness of current trends in Christian music.
- Prepare and oversee budget for and purchase music (sheet music, music books) and related supplies.
- Assist in fundraising activities in support of the music department, as needed.
- Perform other duties as assigned.

Skills:

- Growing in faith as a disciple of Jesus Christ.
- Ability to lead a range of musical groups, from large vocal choirs to small ensembles and soloists.
- Knowledge and comfort in selecting and leading the choir and congregation in an eclectic variety of sacred and contemporary music (from classical to jazz to works of more recent composition in sacred music).
- Experience with and good working knowledge of religious/sacred music.
- Ability to lead and comfort with leading instrumental musical groups.
- Comfortable in a performance setting.
- Ability to plan, develop, and coordinate a variety of appropriate musical programs for church worship.
- Ability to work as an effective team member with the other music staff, coordinating performances and music selections, into an overall worship music program.

Qualifications:

- Education: BA in Music, Music Education, or its equivalent.
- Experience: 3 years' vocal music instruction experience, church setting preferred.
- Licenses/Certifications: none required.